



UNIVERSITY CALL FOR APPLICATIONS

(pending the allocation of funding planned under the Ministerial Three-year Programme 2024-2026 to the 2026 budget)

CALL FOR VISITING PROFESSORS FROM RESEARCH INSTITUTIONS OUTSIDE ITALY 2nd TERM 2025-2026 and 1st TERM 2026-2027 ACTIVITY DEADLINE: 31st December 2026

2026 Selection

Deadline for submission of applications: 13th June 2025

Article 1 – Recipients and purposes of the scheme

Pending the allocation of funding planned under the Ministerial Three-year Programme 2024-2026 to the 2026 budget, the University of Trieste shall select and support full and associate professors from foreign institutions (or individuals with equivalent positions in foreign research institutions) through the Visiting Professorships Scheme. During a visiting professorship, the recipient will deliver lectures within the University's bachelor's, master's, specialisation and doctoral degree courses.

This call is addressed to the departments of the University of Trieste interested in inviting scholars with a view to expanding the range of educational activities within the department and developing the University's international profile.

Under no circumstances will the Visiting Professor be in charge of a whole course.

Article 2 – Duration

- a. Visiting professorships may be taken up during the second term of academic year 2025-2026 and the first term of academic year 2026-2027.
Activities may start from **22nd February 2026** and must be completed by **31st December 2026** without exception.
- b. Specialisation courses in medical fields:
Professorships held within these specialisation courses will have to be carried out in the second term of academic year 2024-2025 or in the first term of academic year 2025-2026.
- c. Minimum duration of a professorship:
A visiting professorship must last **no less than 10 continuous working days**.

During their visiting period, professors are required to carry out their teaching activities in compliance with the regulations of the University of Trieste.



Article 3 – Number of professorships and value

a. A maximum of **twenty (20)** visiting professorships will be funded.

Each department will have the right to at least two visiting professorships, provided that the proposed candidates are approved by the University International Committee.

If some departments do not propose two candidates, the Committee may assign more professorships to other departments.

b. For each visiting professorship the University will spend EUR 3.875,00. The selected department will receive **EUR 3.571,43**, corresponding to the **Visiting Professor's gross wages** (EUR 2,500.00 net).

Departments shall not be granted any additional reimbursement.

The Visiting Professor's wages shall be paid as a lump sum at the end of their visit, after they have submitted their final report on the activity carried out.

If a visiting professor is a tax resident in a country which has a convention with Italy aimed at avoiding double taxation, they may submit a request before their wages are paid. They must do so by filling in the required form(s) in accordance with the provisions of the relevant convention and submit all documentation to the host department.

The relevant form is available on the website of the [Italian Revenue Agency](#) (*Agenzia delle Entrate*).

A visiting professorship does not give the holder the right to enrolment as teaching staff at the University of Trieste.

Article 4 – Visiting Professor's commitment

The Visiting Professor is required to carry out the following activities in English or in another foreign language consistent with the course in which the activity will be held:

1. **4 hours** of lectures within one or more courses of type A or B or C (core subjects, advanced concepts and skills or complementary subjects) as part of a bachelor's, master's or doctoral degree.

Visiting professorships held within specialisation courses in medical fields must be carried out in the second term of academic year 2024-2025 or in the first term of academic year 2025-2026.

Lectures may be given across different courses, provided they:

- meet the above requirements
- are offered by the host department
- are given by the same Visiting Professor.

2. **a seminar held at the host department;**



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3. **a roundtable addressed to PhD students** enrolled at the University of Trieste. The organisation of the roundtable must be agreed upon by the Visiting Professor and the coordinator(s) of the PhD school(s) involved. In the case of joint doctorates, the workshop will be held at the University of Trieste.

Departments that do not offer a PhD course will have to organise an interdisciplinary roundtable addressed to all PhD students at the University.

Activities within courses for bachelor's and master's degrees (lectures) must be scheduled within the academic calendar and must comply with the relevant University regulations and especially with the *Guidelines on course offering and scheduled educational activities* approved by the Academic Senate on 16th July 2024. In the case of a visiting professorship, however, lectures must be taught in person.

Article 5 – Insurance

Before the arrival of the Visiting Professor, the host department shall verify the mandatory insurance requirements provided for by the current legislation and any additional requirements related to scheduled activities (e.g. access to laboratories, use of equipment, etc.). The department will do this with the help of the administration office in charge of insurance.

Visiting professors arriving from a Member State of the European Union have health insurance coverage through the EHIC (European Insurance and Health Card) scheme.

Article 6 – Application process

Applications must be submitted by the relevant department.

Each department may submit no more than **three** applications, indicating an order of priority.

Applications must be submitted by University departments using the form attached to this call (**Annex A**). The form must be signed by the Head of Department.

This form and the documents listed in Article 6 of this call, must be sent to relazioni.internazionali@amm.units.it by **13th June 2025**.

The subject of the email must be the following: **CALL FOR VISITING PROFESSORS – SELECTION OF 20 POSITIONS – YEAR 2026**.

Pursuant to Article 18(1)(b) and (c) of Italian Law No 240/2010 and subsequent amendments and additions, candidates are not eligible if, at the deadline for applications, they have up to a fourth degree of kinship by consanguinity or affinity with: a member of teaching staff within the host department, the Rector, the General Director or a member of the Board of Directors of the University of Trieste.

Applications are welcome from candidates who were approved by the University International Committee but were not selected in the 2025 selection (Call for 10 visiting professorships registered under No 27857 of 11th February 2025 – activity deadline: 19th December 2025). In this case, the proposed activities must be modified and adapted to the 2026 call.



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Along with Annex A, the department must submit:

1. a **copy of the minutes** of the department council meeting in which the department committed to hosting the Visiting Professor. The minutes of the meeting must also clearly indicate if the department prioritises one candidate over the other. The council should have met before the deadline for the submission of applications indicated in this call. However, if the scheduled meetings do not allow it, applications can also be submitted by decree signed by the head of department. In this case, the decree will have to be approved by the relevant department council at the first appropriate meeting. The department will send a copy of the minutes of the meeting to the relevant office.
If the minutes of the meeting are not available at the time of submission, the department may send a copy of them to relazioni.internazionali@amm.units.it within seven days of the application deadline.
The minutes of the meeting must indicate:
 - a) the candidate's details and university or institution of origin, the academic discipline of the taught course and a short description of the candidate's academic standing and international achievements;
 - b) the reason for the proposal;
 - c) description of the activity the candidate will carry out (number of hours, type of activity and period in which it will be carried out);
 - d) period of stay of the Visiting Professor;
 - e) contact within the department;
 - f) mobility period and activities carried out during any previous visiting professorship at the University of Trieste;
 - g) commitment of the host department to ensure:
 - provision of a workstation within the host structure;
 - the availability of the equipment necessary to carry out the planned activities;
 - h) verification of the necessary insurance aspects;
2. curriculum vitae of the Visiting Professor drawn up in English;
3. a declaration of interest drawn up in English and signed by the candidate using the form in Annex B of this call;
4. copy of a valid identity document of the Visiting Professor.

Article 7 – Selection

The Unit for Development Cooperation and University Networks will verify that each application complies with the admission requirements set in this call.

Eligible applications will then be forwarded to the University International Committee, appointed by Rectoral Decree No 1080/2023, recorded in the University Official Register under No 172371 of 16 November 2023.



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The Committee will evaluate all applications on the basis of the following criteria:

- a) reason for the proposal;
- b) curriculum vitae and international standing of the candidate;
- c) international standing of the candidate's university or research institution of origin;
- d) relevance of the activity that the candidate is invited to carry out.,
- e) duration of the activity carried out at the University of Trieste;
- f) impact on the University's internationalisation scheme.

The ranking of selected candidates will be submitted to the academic bodies of the University of Trieste for their approval.

The University's Unit for Development Cooperation and Networks will publish the results of the selection on the dedicated pages of the University website.

Art. 8 – Further documents

a) Association agreement

According to the *Regulation of the University of Trieste on Visiting Professors*, when the Visiting Professor arrives, the host department must prepare an association agreement clearly stating the commitments of both parties. The agreement shall be signed by the Visiting Professor and countersigned by the head of the host department. A signed copy of this document must be sent to the Unit for Development Cooperation and University Networks.

b) Final report

At the end of their stay, the Visiting Professor will submit a brief report on the activities they carried out at the host department. The contact within the host department will countersign and integrate the report, highlighting the visit's educational aspects and contribution to the University's internationalisation scheme. A copy of the final report will also be sent to the Unit for Development Cooperation and University Networks together with a short financial report by the relevant head of department **by 31st January 2027**.

c) Certificate

The University will issue the Visiting Professor with a document certifying their stay at the University and their contribution to the University's internationalisation scheme.

Article 9 – Advertising and conclusion of proceedings

This call is published on the [Unit for Development Cooperation and University Networks webpage](#).

The selection results referred to in Article 7 of this call shall be published only after their approval by the University of Trieste's academic bodies.



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Article 10 – Processing of personal data

Pursuant to Italian Legislative Decree No 196 of 30 June 2003, as amended by Italian Legislative Decree No 101 of 10 August 2018, and pursuant to EU Regulation No 679/2016 – General Data Protection Regulation, the University undertakes to respect the confidential nature of the information provided by candidates. All data provided will be processed only for purposes related to this selection procedure and the eventual management of an applicant's relationship with the University, in compliance with the provisions in force.

Article 11 – Person in charge of the administrative procedure and contacts

Pursuant to Italian Law No 241 of 7 August 1990, the person in charge of this administrative procedure, for all elements that fall within the competence of the University of Trieste, is Carla Savastano, Head of the Unit for Development Cooperation and University Networks. For any further information or clarification please contact the Unit for Development Cooperation and University Networks at the email: relazioni.internazionali@amm.units.it

Art. 12 – Referral clause

This is a courtesy transaction provided in order to facilitate the dissemination of the call. Only the Italian version shall be valid for the settlement of any and all disputes and any other legal purposes.

For matters not covered by this call, please refer to the Regulation of the University of Trieste on Visiting Professors.