



UNIVERSITÀ
DEGLI STUDI
DI TRIESTE

Educational and Research Services Division
International Services Sector
Staff Unit for Development Cooperation and university's network

CALL FOR INTERNATIONAL COOPERATION PROJECTS CO-FUNDED BY UNIVERSITY DEPARTMENTS

2024 edition

Article 1 – Subject

The University of Trieste encourages intersectoral, interdisciplinary, interdepartmental and international initiatives as well as the development of international partnerships at a department level. In line with its Strategic Plan 2023-26, the University of Trieste shall allocate a total of EUR 20,000.00 to co-fund projects which address one of the following areas:

- a) the welcoming of migrants or development cooperation;
- b) research into migration and development cooperation.

Article 2 – Characteristics

The projects must demonstrate a clear relevance to at least 1 of the Sustainable Development Goals (SDG). No preference will be given to any particular SDG.

The list of SDGs with a description of their objectives can be found [here](#).

The duration of each project may vary from 6 to 8 months.

The project must be consistent with the chosen area and meet one of the following requirements:

1. projects related to migration must be dedicated at least in part to a relevant country of origin or transit;
2. projects related to development cooperation must be carried out at least in part in the field and in partnership with NGOs, institutions and/or third sector enterprises (including for-profit organisations) based in the country which the projects will address.

The following projects will be prioritised and will receive an additional 5 points:

1. projects related to migration that are **carried out** at least in part in the relevant countries of origin and transit;
2. projects related to development cooperation that are dedicated and **implemented**, at least in part, in one of the countries identified by AICS as a [priority for Italy](#).

Both permanent teaching staff and fixed-term researchers of type A and B may propose projects for co-financing. All proposed projects must be concluded within the eventual expiry of their contract.

Formal applications, in any case, can only be submitted by the department of staff members proposing the research.

Funds must be spent within the end of the financial year 2024. Projects proposed by a fixed-term researcher of type A or B must be concluded within the expiry of their contract or before 31st December 2024 (whichever comes first).

Co-funding for projects proposed by an individual applicant is capped at EUR 5,000,00.



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Co-funding for projects proposed by two or more professors/researchers within the same department is capped at EUR 10,000.00.

Co-funding for projects proposed by two or more professors/researchers from at least two different departments is capped at EUR 15,000.00. In such cases, the lead department is responsible for the submission of the proposal.

If a department's application is successful, the submitting department will be responsible for:

- managing the project funding and other related obligations accounts;
- ensuring the correct use of funds for the proposed purposes within the time frame established by this call;
- submitting financial accounts and funding reports to the University's central administration.

Article 3 – Submission of applications

Each department may submit no more than two applications through the form attached to this call (Annex 1).

This form must be submitted along with the following documents:

- minutes of the Department Council or, if the scheduled council meeting does not fall within the deadline, a decree from the Head of Department;
- a financial plan indicating all costs;
- a manifestation of interest from any NGOs, profit companies, and/or third sector bodies operating in the field to be involved in the project. This should be submitted as a letter and should express a clear interest in the partnership and the intention to host / support the project;
- a manifestation of interest expressing the intention to participate in the project activities from any partner professors/researchers in the working/research group (emails will also be accepted).

Applications must be saved in pdf format and signed digitally by both the lead professor/researcher proposing the project and their Head of Department. Annex A and the documents listed in this call must be sent to relazioni.internazionali@amm.units.it by **26/03/2024 at 11:00**.

The subject of the email must be the following: **CALL FOR CO-FUNDED INTERNATIONAL COOPERATION PROJECTS – 2024 edition**

Article 4 – Evaluation committee and evaluation criteria

Applications will be evaluated by the University Committee for Internationalisation, appointed by Decree of the President of the Italian Republic No 1080/2023, UniTS reference number 172371 of 16/11/2023.

The Committee will approve the selection results, indicating which projects will receive co-funding and ranking those that are eligible but cannot be financed because the allocated budget is not sufficient.

Should further funds be made available, the university shall finance other eligible projects according to the ranking.

In all cases, the Committee, at its sole discretion, may award co-funding but cut the requested contribution by up to 25% in order to increase the number of beneficiaries.

The evaluation committee will evaluate all applications on the basis of the following criteria:

- a) relevance, interdisciplinarity and originality of the proposed project, (0 to 15 points);
- b) quality of the project design and implementation, including feasibility (0 to 15 points);



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- c) quality of possible partnerships (0 to 10 points);
- d) impact and sustainability (0 to 10 points);
- e) priority given according to Article 2 (5 points).

Applications scoring more than 24 points are eligible for funding.

All eligible projects will be submitted to the academic bodies of the University of Trieste for their approval.

Article 5 – Project development and financial reporting

After the academic bodies have approved the selection results, the University will transfer the funds to the selected department(s), which shall only use them for the purposes established by this call.

At the end of the project, and in any case no later than 21st December 2024, the departments involved will submit to the competent offices: an informal copy of all the receipted expenses, a report on the activities carried out by the relevant professor(s)/researcher(s) and a detailed report on how the allocated funds have been used.

Article 6 – Advertising and conclusion of proceedings

This call and the selection results will be published on the [University webpage dedicated to International Cooperation](#).

Article 7 – Processing of personal data

Pursuant to Italian Legislative Decree No 196 of 30 June 2003, as amended by Italian Legislative Decree No 101 of 10 August 2018, and pursuant to EU Regulation No 679/2016 – General Data Protection Regulation, the University undertakes to respect the confidential nature of the information provided by candidates. All data provided will be processed only for purposes related to this selection procedure and the eventual management of an applicant's relationship with the University, in compliance with the provisions in force.

Article 8 – Staff member in charge of the administrative procedure and contacts

Pursuant to Italian Law No 241 of 7 August 1990, the staff member in charge of this administrative procedure for the University of Trieste, is Carla Savastano, Head of the Unit for Development Cooperation and University Networks. For any further information or clarification please contact the Unit for Development Cooperation and University Networks at the email: relazioni.internazionali@amm.units.it

Article 9 – Referral clause

For matters not covered by this call, please refer to the Regulations of the University of Trieste and to the Italian laws in force.

The Rector

Prof. Roberto Di Lenarda



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Annex 1

Lead applicant's department:

Lead applicant:

Individual project: Yes No

Please, indicate the names of the other professors/researchers involved:

Interdepartmental project: Yes No

Please indicate all departments involved:

Please indicate the names of all professors/researchers involved and their respective departments:

Type of project (tick the chosen area):

A. welcoming of migrants or development cooperation;

B. research into migration and development cooperation.

Acronym and title of the project:

Keywords: (max 5)

Brief description of the activities, with particular reference to the time span and expected results (max 2500 characters)

Brief description of any partner(s) and their role (max 1500 characters)

Annex 2

Financial Plan

Co-funding (number of man-hours of all staff involved in the project and any other contributions) *

Eligible costs:

Travel for work purposes:

Materials:

Purchase of dedicated ICT hardware and software:

Other (consultants and any other expenses):

Knowledge dissemination and/or publications

*there is no fixed share of co-funding